

Please complete your questionnaire

Welcome to EDP - Employee Development Planning

EDP for

Name of employee, dd/mm/yy

[Print](#)

The job

	Low	High
1 Do you like your job?	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>	
2 Do you feel well equipped to do your job?	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>	
3 Are your tasks challenging enough?	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>	
4 How would you rate the quality of your work?	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>	
5 How good is your working relationship with your first line manager?	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>	
6 To what degree are your objectives clearly defined?	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>	
7 Do you feel appreciated by your manager?	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>	

Work colleagues

	Low	High
8 How good are you at building relationships within the department?	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>	
9 How good is the working relationship between colleagues in your department?	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>	
10 How well do you contribute to teamwork within the department?	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>	
11 How good are you at tackling minor conflicts within the department?	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>	
12 How good are you at working with other departments?	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>	
13 Do you feel appreciated by your colleagues?	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>	
14 How good is your manager at setting clear objectives for your department?	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>	
15 Are these objectives part of your daily work?	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>	

Customers/clients

	Low	High
16 How good is your relationship with the customers/clients?	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>	
17 How well does the organisation handle relationships with customers/clients?	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>	
18 How would you rate the quality of the department's services?	<input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>	

The organisation

	Low	High
19 How proud are you of your workplace?	<input type="radio"/>	<input type="radio"/>
20 Does the organisation fully exploit your skills?	<input type="radio"/>	<input type="radio"/>
21 Do you have appropriate responsibility in your job?	<input type="radio"/>	<input type="radio"/>
22 Do you feel well informed of the general situation at work?	<input type="radio"/>	<input type="radio"/>
23 How would you rate the physical environment?	<input type="radio"/>	<input type="radio"/>
24 How satisfied are you with the organisation's top management?	<input type="radio"/>	<input type="radio"/>
25 Are you familiar with the strategy and core values?	<input type="radio"/>	<input type="radio"/>

The future

	Low	High
26 Do you have the necessary skills to face the challenges of the future?	<input type="radio"/>	<input type="radio"/>
27 Is your manager good at preparing the department for the future?	<input type="radio"/>	<input type="radio"/>
28 How good are your opportunities for development within our organisation?	<input type="radio"/>	<input type="radio"/>
29 How interested are you in new responsibilities?	<input type="radio"/>	<input type="radio"/>
30 Are you able to take on more responsibility?	<input type="radio"/>	<input type="radio"/>

Personal life

	Comments
31 Are there conditions in your personal life that has an impact on your work?	

Advice

	Comments
32 Try to give your manager 2-3 tips	

Annual focus area

	Comments
33 Discuss a focus area the department or organisation has selected for the year	

Agreements for the future

	Comments
34 Your own skills development. Specific agreements:	
35 Your goals for next year. Specific agreements:	